



Cavender Dozer & Excavation

TIME SHEET FOR _____

EMPLOYEES: ACCURATELY COMPLETE FOR PROMPT PAYCHECKS.

FOREMEN: VERIFY FOR ACCURACY AND COMPLETENESS.

EMPLOYEE SIGNATURE: _____

FOREMAN SIGNATURE: _____

Day	Date	Equipment	Hour Meter Reading	# of Loads	# of gallons-diesel used	Equipment Operator Hours	Other Labor/Service Hours
Monday							
	Daily Diary: (breakdowns, oil used, concerns, weather, misc.)						<input type="checkbox"/> Greased Equipment <input type="checkbox"/> Checked Oil

Day	Date	Equipment	Hour Meter Reading	# of Loads	# of gallons-diesel used	Equipment Operator Hours	Other Labor/Service Hours
Friday							
	Daily Diary: (breakdowns, oil used, concerns, weather, misc.)						<input type="checkbox"/> Greased Equipment <input type="checkbox"/> Checked Oil

Day	Date	Equipment	Hour Meter Reading	# of Loads	# of gallons-diesel used	Equipment Operator Hours	Other Labor/Service Hours
Tuesday							
	Daily Diary: (breakdowns, oil used, concerns, weather, misc.)						<input type="checkbox"/> Greased Equipment <input type="checkbox"/> Checked Oil

Day	Date	Equipment	Hour Meter Reading	# of Loads	# of gallons-diesel used	Equipment Operator Hours	Other Labor/Service Hours
Saturday							
	Daily Diary: (breakdowns, oil used, concerns, weather, misc.)						<input type="checkbox"/> Greased Equipment <input type="checkbox"/> Checked Oil

Day	Date	Equipment	Hour Meter Reading	# of Loads	# of gallons-diesel used	Equipment Operator Hours	Other Labor/Service Hours
Wednesday							
	Daily Diary: (breakdowns, oil used, concerns, weather, misc.)						<input type="checkbox"/> Greased Equipment <input type="checkbox"/> Checked Oil

Day	Date	Equipment	Hour Meter Reading	# of Loads	# of gallons-diesel used	Equipment Operator Hours	Other Labor/Service Hours
Sunday							
	Daily Diary: (breakdowns, oil used, concerns, weather, misc.)						<input type="checkbox"/> Greased Equipment <input type="checkbox"/> Checked Oil

Day	Date	Equipment	Hour Meter Reading	# of Loads	# of gallons-diesel used	Equipment Operator Hours	Other Labor/Service Hours
Thursday							
	Daily Diary: (breakdowns, oil used, concerns, weather, misc.)						<input type="checkbox"/> Greased Equipment <input type="checkbox"/> Checked Oil

- | DAILY CHECKLIST | |
|-------------------|------------------|
| Grease Equipment | Tires |
| Horn | Belts |
| Alarm | Frame Cylinders |
| Gate Cylinders | Seatbelt |
| Fire Extinguisher | Transmission |
| Brakes | Hydraulics |
| Oil | All Fluid Levels |
| Headlights | Pins |
| Hitches | |